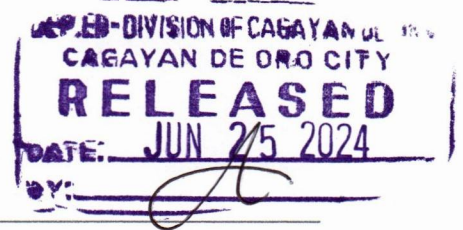




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



DIVISION MEMORANDUM

No. 448 s. 2024

To : All Non-Teaching Personnel
This Division

Subject : IMPLEMENTATION OF THE APDS DEDUCTION OF UNION DUES
FROM THE SALARIES OF DEPED – NEU MEMBERS IN THE DIVISION OF
CAGAYAN DE ORO CITY

Date : June 25, 2024

1. Attached is the Regional Memorandum No. 0433 dated June 18, 2024, titled "Implementation of the APDS deduction of Union Dues from the Salaries of DEPED-NEU Members in Region 10."
2. Please submit the soft and hard copies of Application for Membership and the Authority to Deduct Form for the DEPED-NEU members, using the attached template the soonest possible time, to beatriz.alilin001@deped.gov.ph, Ms. Beatriz G. Alilin, Administrative Officer II.
3. This office directs the immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

ATCH.: As stated
To be indicated in the Perpetual Index
Under the following subjects:

EMPLOYEES ORGANIZATION

NVS/6/25/24



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



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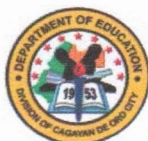
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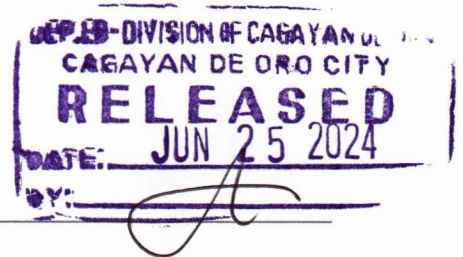
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Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



DIVISION MEMORANDUM
No. 448 s. 2024

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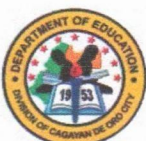
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3. This office directs the immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

ATCH.: As stated
To be indicated in the Perpetual Index
Under the following subjects:

EMPLOYEES ORGANIZATION

NVS/6/25/24



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



June 18, 2024

REGIONAL MEMORANDUM
No. 0433 s. 2024

**IMPLEMENTATION OF THE APDS DEDUCTION OF UNION DUES
FROM THE SALARIES OF DEPED-NEU MEMBERS IN REGION X**

To: Schools Division Superintendents
All Others Concerned

1. This issuance refers to **DepEd Memorandum-OASOPS-2023-130** on the **Implementation of APDS Deductions of Union Dues from the Salaries of DepEd-NEU Members of Region X**, for information, guidance, and appropriate action.
2. Please submit to this Office the list (in soft and hard copies) of DepEd-NEU members with the corresponding authority to deduct, using the attached template, the soonest possible time.
3. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES ORGANIZATION CONGRESS

ESSD/ czr



Republic of the Philippines
Department of Education
OPERATIONS



OASOPS-2023-130
MEMORANDUM

TO :

RUTH L. FUENTES
Regional Director, Region IX

ARTURO B. BAYOCOT
Regional Director, Region X

FROM :


FRANCIS CESAR B. BRINGAS
Assistant Secretary for Operations

SUBJECT :

Endorsement of the Reiteration on the Implementation of the APDS Deduction of Union Dues from the Salaries of DepEd-NEU Members in Regions IX and X

FROM :

June 26, 2023

This Office **favorably endorses** the attached Memorandum from Atty. Domingo B. Alidon, National President, Department of Education - National Employees Union, regarding his request for endorsement of the reiteration on the implementation of the Automatic Payroll Deduction System (APDS) deduction of union dues from the salaries of DepEd-NEU members in Regions IX and X, amounting to one hundred fifty pesos (Php 150.00).

For your appropriate action.

Thank you.



Department of Education
NATIONAL EMPLOYEES' UNION

3/F Dormitory E Bldg. DepED Complex, Meralco Ave., Pasig City
Email Address: depedneu-president@gmail.com
Telefax: (02) 8636-3549
DOLE-CSC Registration No. 1737
Accreditation No. 862



2022-2025

NATIONAL OFFICERS

NATIONAL EXECUTIVE OFFICERS

ATTY. DOMINGO B. ALIDON
National President
EFREN LL. ALCERA
Secretary General
ROBERTO G. MACASIL, JR.
Deputy Secretary General, Luzon
ATTY. GLENN M. MORTEL
Deputy Secretary General, Visayas
ARTURO PORRAS
Deputy Secretary General, Mindanao
DEOGACIAS B. GENITO, JR.
Deputy Secretary General-Membership
GENE PATRICK G. MORALES
National Treasurer
FIDEL E. SALOSAGCOL
National Public Relations Officer
ATTY. JOSE B. GUIBONE
National Auditor

NATIONAL BOARD OF TRUSTEES

JOHNNY G. BALAWAG
Chairman

BOARD OF TRUSTEES
DR. DOMINGA N. LIM

Region I Chapter President
ATTY. JOSE MARIO MACARELAY
Region II Chapter President
ROBERTO G. MACASIL, JR.
Region III Chapter President
GIAN CARLO G. VENTURA
Region IV-A Chapter President
ISABELITA A. SAMPAYAN
Region IV-B Chapter President
EFREN LL. ALCERA
Region V Chapter President
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Region VI Chapter President
IDA F. CABANTAN
Region VII Chapter President
VIRGINIA G. AMBE
Region VIII Chapter President
PACIFICO C. DELA CRUZ, JR.
Region IX Chapter President
NICHOL VALMORIA SALIDO
Region X Chapter President
ALIM J. MAGUINDANAO
Region XI Chapter President
NORMAN VALEROSO
Region XII Chapter President
ATTY. JOSE B. GUIBONE
Region XIII Chapter President
ATTY. WADE A. LATAWAN
NCR Chapter President
RICHARD AGALLAO
CAR Chapter President
ATTY. DOMINGO B. ALIDON
Central Office Chapter President
JOHNNY G. BALAWAG
SARPM Chapter President
EFREN LL. ALCERA
Interim Board Secretary

January 06, 2023

DR. ARTURO B. BAYOCOT

Regional Director, Region X
Department of Education
Masterson Avenue, Zone 1
Cagayan de Oro City
Misamis Oriental

Attention : **ATTY. SHIRLEY O CHATTO**
Chief Administrative Officer
Administrative Division

Dear Director Bayocot:

This is to respectfully inform you of the breakdown / distribution of the monthly membership dues of members of the DepEd National Employees Union for your information and ready reference:

Breakdown / Distribution	Amount
Mutual Aid	Php 50.00
Operational Expenses - National	40.00
Operational Expenses - Regional Chapter	30.00
Operational Expenses - Division Chapter	30.00
Total	Php 150.00

Thank you so much for your sustained support to the DepEd NEU and its endeavors for the benefit of all non-teaching personnel of the Department.

Very truly yours,


ATTY. DOMINGO B. ALIDON
National President, DepEd NEU



**LIST OF POSITIONS OF EMPLOYEES AUTHORIZED
TO ATTEND THE 15TH NATIONAL CONGRESS AND
SEMINAR-WORKSHOP OF THE DEPED-NEU**

- 1 . Accountant I
- 2 . Accountant II
- 3 . Accountant III
- 4 . Accountant IV
- 5 . Accounting Analyst
- 6 . Accounting Clerk II
- 7 . Administrative Aide I
- 8 . Administrative Aide II
- 9 . Administrative Aide III
- 10 . Administrative Aide IV
- 11 . Administrative Aide V
- 12 . Administrative Aide VI
- 13 . Administrative Assistant I
- 14 . Administrative Assistant II
- 15 . Administrative Assistant III
- 16 . Administrative Assistant IV
- 17 . Administrative Assistant V
- 18 . Administrative Assistant VI
- 19 . Administrative Officer I
- 20 . Administrative Officer II
- 21 . Administrative Officer III
- 22 . Administrative Officer IV
- 23 . Administrative Officer V
- 24 . Agriculturist I
- 25 . Agriculturist II
- 26 . Aquacultural Technician I
- 27 . Aquaculturist I
- 28 . Architect II
- 29 . Architect III
- 30 . Artist-Illustrator II
- 31 . Assistant Schools Division Superintendent
- 32 . Assistant Teachers Camp Superintendent
- 33 . Attorney I
- 34 . Attorney II
- 35 . Attorney III
- 36 . Attorney IV
- 37 . Attorney V
- 38 . Board Secretary II
- 39 . Bookkeeper
- 40 . Cash Clerk I
- 41 . Cashier I

- 42 . Cashier II
- 43 . Chief Accountant
- 44 . Chief Administrative Officer
- 45 . Chief Education Program Specialist
- 46 . Chief Education Supervisor
- 47 . Chief Health Program Officer
- 48 . Cinematographer I
- 49 . Clerk I
- 50 . Clerk II
- 51 . Clerk III
- 52 . Computer File Librarian I
- 53 . Computer File Librarian II
- 54 . Computer Maintenance Technologist I
- 55 . Computer Maintenance Technologist III
- 56 . Computer Programmer II
- 57 . Computer Programmer III
- 58 . Construction and Maintenance Man
- 59 . Cook I
- 60 . Copy Reader
- 61 . Coxswain
- 62 . Crafts Education Demonstrator I
- 63 . Crafts Education Demonstrator II
- 64 . Creative Arts Specialist I
- 65 . Creative Arts Specialist II
- 66 . Dental Aide
- 67 . Dentist I
- 68 . Dentist II
- 69 . Dentist III
- 70 . Department Assistant Secretary
- 71 . Department Legislative Liaison Specialist
- 72 . Department Secretary
- 73 . Department Undersecretary
- 74 . Director II
- 75 . Director III
- 76 . Director IV
- 77 . Disbursing Officer I
- 78 . Disbursing Officer II
- 79 . Dormitory Manager I
- 80 . Dormitory Manager II
- 81 . Dormitory Manager IV
- 82 . Draftsman I
- 83 . Draftsman II
- 84 . Driver I

- 85 . Education Program Specialist I
- 86 . Education Program Specialist II
- 87 . Education Program Supervisor
- 88 . Education Research Assistant II
- 89 . Engineer I
- 90 . Engineer II
- 91 . Engineer III
- 92 . Engineer IV
- 93 . Engineer V
- 94 . Executive Assistant I
- 95 . Executive Assistant II
- 96 . Executive Assistant III
- 97 . Executive Assistant IV
- 98 . Executive Assistant V
- 99 . Executive Director II
- 100 . Farm Worker I
- 101 . Fisherman
- 102 . Guesthouse Caretaker
- 103 . Guidance Coordinator I
- 104 . Guidance Coordinator II
- 105 . Guidance Coordinator III
- 106 . Guidance Councilor I
- 107 . Guidance Councilor II
- 108 . Guidance Councilor III
- 109 . Guidance Services Specialist I
- 110 . Guidance Services Specialist II
- 111 . Handicraft Worker I
- 112 . Handicraft Worker II
- 113 . Head Executive Assistant
- 114 . Health Education and Promotion Officer I
- 115 . Health Education and Promotion Officer II
- 116 . Health Education and Promotion Officer III
- 117 . Heavy Equipment Operator I
- 118 . Houseparent I
- 119 . Human Resource Management I
- 120 . Human Resource Management II
- 121 . Information Systems Analyst II
- 122 . Information Systems Analyst III
- 123 . Information Systems Researcher III
- 124 . Information Technology Officer I
- 125 . Information Technology Officer II
- 126 . Information Technology Officer III
- 127 . Internal Auditing Assistant

128 . Internal Auditor I
129 . Internal Auditor II
130 . Internal Auditor III
131 . Internal Auditor IV
132 . Internal Auditor V
133 . Laboratory Technician I
134 . Legal Aide
135 . Legal Assistant I
136 . Legal Assistant II
137 . Librarian I
138 . Librarian II
139 . Librarian III
140 . Light Equipment Operator
141 . Marine Engineman I
142 . Master Fisherman I
143 . Mechanic I
144 . Mechanic II
145 . Mechanical Plant Operator I
146 . Medical Officer II
147 . Medical Officer III
148 . Medical Officer IV
149 . Metal Worker I
150 . Nurse I
151 . Nurse II
152 . Nurse Maid I
153 . Nursing Attendant I
154 . Nutritionist-Dietitian I
155 . Nutritionist-Dietitian II
156 . Nutritionist-Dietitian III
157 . Photoengraver II
158 . Planning Officer I
159 . Planning Officer II
160 . Planning Officer III
161 . Planning Officer IV
162 . Planning Officer V
163 . Printing Foreman
164 . Project Development Assistant
165 . Project Development Officer I
166 . Project Development Officer II
167 . Project Development Officer III
168 . Project Development Officer IV
169 . Project Development Officer V

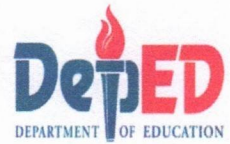
170 . Project Evaluation Officer IV
171 . Proofreader I
172 . Proofreader II
173 . Psychologist I
174 . Public Schools District Supervisor
175 . Publication Production Supervisor
176 . Records Officer II
177 . Registrar I
178 . Registrar II
179 . Reproduction Machine Operator I
180 . School Farm Demonstrator
181 . School Farming Coordinator I
182 . School Farming Coordinator II
183 . School Farming Coordinator III
184 . Schools Division Superintendent
185 . School Librarian I
186 . School Librarian II
187 . School Librarian III
188 . Science Research Assistant
189 . Science Research Specialist II
190 . Science Research Technician I
191 . Science Research Technician II
192 . Science Research Technician III
193 . Science Research Technician IV
194 . Scriptwriter I
195 . Security Guard I
196 . Security Guard II
197 . Security Guard III
198 . Security Officer I
199 . Senior Administrative Assistant I
200 . Senior Administrative Assistant II
201 . Senior Administrative Assistant III
202 . Senior Administrative Assistant V
203 . Senior Bookkeeper
204 . Senior Education Program Specialist
205 . Senior Health Program Office
206 . Senior Science Research Specialist
207 . Social Welfare Officer I
208 . Special Investigator II
209 . Special Investigator III
210 . Statistician Aide
211 . Statistician I
212 . Statistician II

- 213 . Statistician III
- 214 . Supervising Administrative Officer
- 215 . Supervising Education Program Specialist
- 216 . Supervising Health Program Officer
- 217 . Supply Officer I
- 218 . Supply Officer II
- 219 . Teacher Credentials Evaluator I
- 220 . Teacher Credentials Evaluator II
- 221 . Teacher Credentials Evaluator III
- 222 . Teachers' Camp Superintendent
- 223 . Teaching-Aids Specialist
- 224 . Technical Education and Skills Development Analyst
- 225 . Typesetter II
- 226 . Utility Foreman
- 227 . Utility Worker
- 228 . Vocational Instruction Supervisor I
- 229 . Vocational Instruction Supervisor II
- 230 . Vocational Instruction Supervisor III
- 231 . Vocational Placement Coordinator
- 232 . Vocational School Superintendent
- 233 . Warehouseman III
- 234 . Watchman I
- 235 . Watchman II



**Department of Education
NATIONAL EMPLOYEES' UNION
(DepEdNEU)**

3/F Dormitory E Bldg., DepED Complex, Meralco Ave., Pasig City
Website: depedneu.wordpress.com / eMail: depedneupresident@gmail.com
Direct Line: Telefax: (02) 8636-3549
DOLE-CSC REG. NO. 1737
CSC ACCREDITATION NO. 862
CNA Registration No. 1468



_____ Date

A P P L I C A T I O N F O R M E M B E R S H I P

I, _____ wishes to apply for membership with the
(Last Name) (First Name) (MI)
DepEd-NEU. I understand that, as a union member, I will abide by its Constitution and By Laws, and all the lawful orders, policies and program set by the UNION or, by its authorized representatives.

Civil Status: _____ Sex: _____ Age: _____ Date of Birth: _____
Place of Birth: _____ Home/City Address: _____
Residence Tel. No. _____ Cellphone No.: _____ Fax No.: _____
Region: _____ Division/School Address: _____
Office Tel. No.: _____ Email Address: _____ Designation: _____
Employment Status: _____ Employee Number: _____ Yrs. in Service: _____
Spouse Name: _____ Occupation: _____ Office/Address: _____

Name of Dependent/Children	Date of Birth	Age
_____	_____	_____
_____	_____	_____

Please notify (in case of emergency):

Name: _____ Relationship: _____ Tel. No.: _____
Address: _____ Cellphone No.: _____

Submitted by:

(Applicant's Signature Over Printed Name)

(for internal office use only)

Application received by/Date: _____
Application Form Control No.: _____
Assigned Identification Card No. _____

Application Approved by:

(Signature Over Printed Name)

DepEd NEU Treasurer Control
Control No.: _____
OR No. : _____
Payment Date: _____

DepEdNEU
Control No. : _____
Date Received : _____



**Department of Education
NATIONAL EMPLOYEES' UNION
(DepEdNEU)**

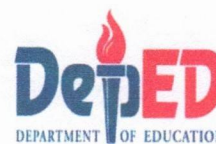
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DOLE-CSC REG. NO. 1737

CSC ACCREDITATION NO. 862

CNA Registration No. 1468



AUTHORIZATION TO DEDUCT

To: Payroll Services Unit/Cash Division
Department of Education
Regional/Division Office No.
Address: _____

Note to the Applicant:
*Please sign this **AUTHORIZATION**
on the space provided below to avoid delay
in processing of your application.*

I hereby authorize the Department of Education, Payroll Service Unit/Cash Division/School to immediately facilitate deduction from my monthly Salary/Payroll the amount of **ONE HUNDRED FIFTY PESOS (Php150.00)** through **APDS CODE No. 2039**, representing payment of my union dues amounting to One Hundred Pesos (Php100.00) and mutual aid contribution in the amount of Fifty Pesos (Php50.00).

_____/_____/_____
(Division No.) (Station No.) (Employee No.)

(Applicant's Signature Over Printed Name)